**Student Lab Safety Contract: Spring 2023**

**A safe laboratory environment for all students is a priority in Biological Sciences. To ensure that you are aware of potential hazards while working in the laboratory, please read the following policy procedure and sign below.**

1. Follow all instructions given by the instructor and lab manual including special directions for all individual experiments. Never perform unauthorized experiments or use any lab equipment or instruments without proper instruction.

2. Never work in the laboratory unless the instructor is present. Never enter the stock/supply rooms.

3. Proper eye protection is to be worn when the potential for eye injury exists (inform the instructor of contact lenses): UV lamps, spilling or splashing of hazardous chemicals or hot liquids.

4. Immediately clean up any spills, as directed by the lab instructor.

5. Proper clothing is to be worn to protect against burns and/or chemical spill: lab coats (NOT aprons) and gloves. Don your lab coat as soon as you enter the lab and leave it on until you leave. No short pants or short skirts, open shoes, or dangling jewelry is allowed in the laboratory. Long hair is to be tied back or confined.

6. Do not eat, or drink or smoke anything in the lab at any time (this includes gum and smokeless tobacco products). Do not apply cosmetics in lab (this includes chapstik) and do not take medicines. Ask to be excused and take them in the hall as needed.

7. Consider every chemical to be potentially dangerous. Avoid inhaling fumes, tasting, touching, or smelling any chemical unless specifically told to do so by the instructor. If chemicals splash on skin or clothing, rinse immediately with water.

8. Nothing is to be taken from the laboratory unless checked out to you in writing by the instructor.

9. Never force glass pipets into pi-pumps.

10. Never point the mouth of a test tube toward yourself or anyone else.

11. Only pins and specimens are allowed in dissecting trays. Instruments not being used are to remain in the kit. Those in use are to be placed on a paper towel beside the tray.

12. Discard only those liquids or solids in the sink as indicated by the instructor.

13. Note the location of, and be familiar with the operation of, any safety equipment.

14. **The department office and your instructor must be immediately notified in the event of an accident or safety concern.**

**15.** Remove lab coat and gloves before leaving the laboratory.

**COVID 19 Policies**

16. Although COVID-19 vaccinations are not mandated, Texas Tech strongly recommends that all students be vaccinated and receive a booster when eligible. The vaccines are safe and effective.

17. Face masks are strongly encouraged in classrooms and other public indoor settings on campus, including the Student Wellness Center.

18. TTU will update safety policies for COVID19 as recommended by the CDC.

I have read the above and agree to abide by all conditions and directions given by the instructor.

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